

SINO BRICK COMPANY ZIMBABWE (PVT) LTD



Sino Brick Company Zimbabwe a producer of sintered bricks situated 38 KM from Gweru in Midlands Province is looking for a competent and experienced person to fill in the following position.

PROCUREMENT OFFICER X 2

QUALIFICATIONS

- ✓ A degree in supply chain management or any other relevant qualification.
- ✓ Minimum of 3 years' experience in an Industrial/Manufacturing environment
- ✓ Computer literate

THE JOB

The job involves:

- ✓ Researching and evaluating Prospective suppliers
- ✓ Negotiating best deal for pricing and supplier contracts
- ✓ Maintaining good vendor and supplier relations
- ✓ Updating supplier information such as qualifications, delivery times, product range.
- ✓ Ensuring high quality supplies
- ✓ Estimate and establish cost analysis, reports and budgets for purchases
- ✓ Reviewing goods or services to be purchased and expediting their delivery

Interested applicants must apply to:

The Human Resources Manager
Sino Brick Company Zimbabwe
P.O. Box 1135 Indiva Siding
GWERU

Email address : careers@sinobrick.co.zw

Closing date

24 February 2023

Advert details approved by

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HUMAN RESOURCES OFFICER